



### CERTIFICATE OF ZONING COMPLIANCE

Applicant hereby requests a permit to build a: \_\_\_\_\_

Located at: \_\_\_\_\_ PIN #: \_\_\_\_\_  
Street Address

Subdivision Name: \_\_\_\_\_ Lot #: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Builder Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Is any portion of the property located in a floodplain area? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Applicant hereby certifies that he/she has reviewed and will comply with all requirements contained in Sections 606, 608, 1502 and 1506 of the Village of Flat Rock Land Development Ordinance #64 and that the information submitted with this application is complete and correct to the best of his/her knowledge. (Signature must be of the land owner(s) or notarized authorization by the land owner(s) for an agent to sign the application)

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**If no building permit has been issued within six (6) months of the date of issuance of this Certificate of Zoning Compliance, or if the work authorized is suspended for a period of one (1) year, this certificate becomes null and void.**

One copy of this Zoning Compliance Certificate shall be posted in a weather proof clear display on the site until issuance of a certificate of occupancy.

(Approval Stamp)	Amount Paid: _____ Receipt # _____
	_____
	Rejected by: _____ Date _____ (Zoning Official)
	Reason(s) for rejection: _____ _____ _____
Remarks:          	

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Property Owner: \_\_\_\_\_

PIN #: \_\_\_\_\_

### Zoning District Dimensional Requirements Compliance

**Set Backs:**    **Front** \_\_\_\_\_ / \_\_\_\_\_    **Side(s)** \_\_\_\_\_ / \_\_\_\_\_    **Rear** \_\_\_\_\_ / \_\_\_\_\_  
(Per Article VIII)    Requirement / Proposed    Requirement / Proposed    Requirement / Proposed  
See Ordinance

**Structure Height:** \_\_\_\_\_ / \_\_\_\_\_    **Lot Size:** \_\_\_\_\_ / \_\_\_\_\_  
(per Article VIII)    Requirement / Proposed    Requirement / Proposed

The Applicant guarantees compliance with Village Land Development Ordinance regulations. The granting of a permit does not relieve the Applicant of complying with all applicable Ordinances of the Village of Flat Rock, Henderson County and the Laws of the State of North Carolina regulating such work. **Agree** \_\_\_\_\_ (Applicant's Initials)

This application requires supporting documentation as specified in Section 1502 to include but not necessarily limited to: 1) a survey prepared by and containing the seal and signature of a professional licensed in North Carolina containing the information per Section 1502, 2) a front elevation drawing of the proposed structure, 3) a construction waste holding and disposal plan. **Agree** \_\_\_\_\_ (Applicant's Initials)

Upon satisfactory completion of all inspections required by the Henderson County Inspections Department, a Certificate of Occupancy will be issued by the Village of Flat Rock after the Village Zoning Administrator has determined that all site work has been satisfactorily completed in accordance with Section 1506 and as evidenced by an "As Built Survey" prepared by and containing the seal and signature of a qualified professional as defined by Section 501 of the Land Development ordinance and licensed in North Carolina. **Agree** \_\_\_\_\_ (Applicant's Initials)

Property owner's e-mail address: \_\_\_\_\_

Builder's e-mail address: \_\_\_\_\_

Applications and supporting documentation to be submitted to the Zoning Administrator for determination of compliance with the requirements of the land Development Ordinance shall be submitted in both paper and digital forms, the digital format to be Adobe Acrobat (.PDF). Excepted from such requirement for submission in digital form are applications for certificates of compliance for additions and other small projects for which the Zoning Administrator does not require a current survey or site plan prepared by a qualified professional. See section 608 of the Land Development Ordinance.

Note: Flat Rock ordinances and application forms may be accessed on the Village website at [www.villageofflatrock.org](http://www.villageofflatrock.org).