

MINUTES
VILLAGE OF FLAT ROCK COUNCIL MEETING
ASSEMBLY ROOM
JANUARY 12, 2017
9:30 A.M.

Mayor Staton presided over the Council meeting on January 12, 2017, at 9:30 a.m. Those present in addition to Mayor Staton were Vice Mayor Weedman, Council Members Brown, Coletta, Dockendorf, Gooch, and Jamerson, Village Clerk Parker and Village Administrator Boleman.

MOMENT OF SILENT MEDITATION/PLEDGE OF ALLEGIANCE

Mayor Staton led the group in a moment of silent meditation. He then led the group in the Pledge of Allegiance.

AGENDA APPROVAL/CHANGES

Under *Old Business, Item #7, Electric Vehicle Charging Station, Vice Mayor Weedman*, was added to the agenda.

Council Member Gooch made a motion to approve the agenda as amended, seconded by Council Member Coletta. The vote was unanimous, motion carried.

PUBLIC COMMENTS – None

CONSENT AGENDA

1. The consent agenda consisted of the following;
 - November 28, 2016 – Agenda Workshop Minutes
 - December 8, 2016 – Council Meeting Minutes
 - Appointment of Steve Jamerson and Carole Yardley to the Flat Rock Park and Recreation Commission for terms ending January 31, 2020.

Council Member Jamerson made a motion to approve the consent agenda. The motion was seconded by Council Member Coletta and carried on a unanimous vote.

Special Reports

2. Administration – Village Administrator Boleman

Village Administrator Boleman reviewed the December 2016 zoning report dated January 9, 2017, and the Village Administrator report dated January 12, 2017 (see attached reports).

Administrator Boleman sent out a request for proposals for interior painting and repairs for the Village Hall and the Welcome Center. She received two proposals from Jackson Painting – Village Hall (\$1,286.00), and Welcome Center (\$2,500.00). She has received proof of liability insurance and worker’s compensation for Jackson Painting. Vice Mayor Weedman made a motion to approve the two contracts, seconded by Council Member Gooch. The vote was unanimous, motion carried.

3. Tax Report – Vice Mayor Weedman

Vice Mayor Weedman reported the current fiscal year tax collections are at 95.8%, \$38,822.60 outstanding to collect, and 123 properties are delinquent. Within the next week delinquency letters will be mailed. No written report was available.

4. Park Update – Council Member Brown

Council Member Brown reported on the following;

She met with Jay's Lawn & Landscaping to discuss replacing the dead plantings at the playground.

The towing sign is in place, and starting January 15, 2017, towing of vehicles left in the park after closing will begin.

The picnic tables in the pavilion have been repaired from paint chipping.

There have been problems with the entry gate arm not opening, so park users are driving around the gate. Split rail fencing has been ordered to solve this problem.

5. Foundation Update – Council Member Gooch

Council Member Gooch deferred to Maureen Adams, who presented and reviewed a consolidated three-year financial report, and a list of Foundation Activity/Accomplishments, for July 2015 – December 2016. She reported the year end mailing aimed at general contributions for trails and the Nature Center has raised \$24,000.00 to date. The largest gift was \$2,000.00, and the smallest \$20. All pledges are current, with an outstanding pledge balance of \$14,000.00. Maureen mentioned the Foundation has purchased new donor software.

Mr. Terry Hicks presented Council with a Foundation check for \$80,593.25, which included both designated and undesignated funds.

6. Roads; Bike and Pedestrian Plan Update – Council Member Dockendorf

Council Member Dockendorf reported he is waiting to hear from NCDOT about a presentation on a revised Boyd Drive bridge replacement plan.

He has received no information on the Highland Lake Road widening project.

The Bike and Pedestrian plan informational public meeting is scheduled for Monday, January 23, 2017, 4:00 p.m. - 7:00 p.m., at the Village Hall.

Old Business

7. Electric vehicle charging station – Vice Mayor Weedman

Vice Mayor Weedman reported the contract from Duke Energy has been received, and Mayor Staton is reviewing. He is asking for Council's approval to accept the contract, and to authorize Mayor Staton to sign the agreement on behalf of the Village. The Village has been awarded a \$10,000.00 grant to install two charging stations. After installation we will seek reimbursement from Duke Energy of purchase and installation costs up to \$10,000.00. The Village will be responsible for running a 220 volt power line from the power pole in the corner of our property to the parking lot. Mr. Weedman will verify wi-fi coverage in order to implement credit card payments for usage of the charging stations. The usage charge will be \$1.25 an hour. The state recommends the Village install two spaces, with one space 13 feet wide for van handicap parking. To install the appropriate parking spaces and concrete pad will require excavation, and gravel with asphalt overlay over some 432 square feet.

Vice Mayor Weedman made a motion to give Mayor Staton authorization to sign the agreement with Duke Energy, seconded by Council Member Gooch. The vote was unanimous, motion carried.

New Business – None

Other Business

8. Mayor – Council Reports

Council Member Coletta and Mayor Staton met with Lew Holloway to get an update on the TDA initiative to provide way-finding directional signage throughout Henderson County, including Flat Rock. The plan is in draft form but the TDA hopes to have final specs by spring. The signage is directed toward drivers and the TDA is working with NCDOT to get approval to place the signage in the DOT right-of-way. TDA is providing all of the funding for such signage in

Flat Rock. Neither historic markers owned by the state nor the white signs owned by Historic Flat Rock will be removed in the process. In the current plans, subject to change, they are proposing signs to be located *outside* of the village municipal boundaries directing people to the Flat Rock Playhouse and Carl Sandburg. Those locations are:

- the intersection of US 25 and NC 225 in Zirconia
- the intersection of Upward Road and Spartanburg Highway
- along Spartanburg Highway near Orr's Restaurant

Within the village municipal boundaries, four proposed sign locations are:

- on the east side of Greenville Highway near Flat Rock Square (formerly the Singleton Centre)
- on the west side of Greenville Highway near the Flat Rock Playhouse
- on the east side of Greenville Highway just south of N. Highland Lake Road
- on the north side of N. Highland Lake Road at its intersection with Greenville Highway

Vice Mayor Weedman reported he is considering a banking agreement with Entegra Bank. He, Martha Orr, and Village Clerk Parker will meet with a bank representative to discuss options.

Mr. Weedman reported he will meet with County Manager Steve Wyatt this week to discuss animal control services in Flat Rock. He hopes the County will cover the costs; if not, the matter possibly could be the subject of an interlocal agreement with the county and other municipalities, with a cost-sharing approach.

Council Member Gooch discussed having a volunteer appreciation event this year. He will come back to Council at a later date with a proposal.

Council Member Jamerson presented for review a 2016-2017 Half Year Budget Report dated as of December 31, 2016. She stated a budget amendment will be required. She also presented a fiscal year 2017/2018 budget calendar.

With no further discussions, the meeting adjourned at 10:28 a.m.

Michelle Parker, CMC
Village Clerk

Robert V. Staton
Mayor