

**AGENDA
VILLAGE OF FLAT ROCK COUNCIL MEETING
VILLAGE HALL ASSEMBLY ROOM
110 VILLAGE CENTER DRIVE
SEPTEMBER 9, 2021
9:30 AM**

Call to Order

Moment of Silent Meditation

Pledge of Allegiance

Public Hearing – Pinecrest Presbyterian Church – Modification of Special Use Permit

Public Comments

Agenda Approval/Changes

Consent Agenda

1.
 - August 2, 2021 – Agenda Workshop Minutes
 - August 12, 2021 – Council Meeting Minutes

Special Reports

2. Administration – Village Administrator Christie
3. Park Update – Council Member Carpenter
4. Foundation Update – Council Member Gooch
5. Transportation Update – Vice Mayor Coletta
6. Finance and Tax Report – Mayor Weedman & Paul de Chalin

Old Business

New Business

7. Planning Board Reappointment – Council Member Gregory
8. Board of Adjustment Appointments – Council Member Gregory

Other Business

9. Mayor – Council Reports

Public Comments

Adjournment

**MINUTES
VILLAGE OF FLAT ROCK COUNCIL MEETING
VILLAGE HALL ASSEMBLY ROOM
110 VILLAGE CENTER DRIVE
SEPTEMBER 9, 2021
9:30 A.M.**

Mayor Weedman presided over the September 9, 2021, council meeting at 9:30 a.m. Those present in addition to Mayor Weedman were Vice Mayor Coletta, Council Members Carpenter, Dethero, Gooch, Gregory, Tiles, Village Clerk Parker, and Village Administrator Christie.

MOMENT OF SILENT MEDITATION/PLEDGE OF ALLEGIANCE

Mayor Weedman led the group in a moment of silent meditation. He then led the group in the Pledge of Allegiance.

Public Hearing – Pinecrest Presbyterian Church – Modification of Special Use Permit

Council Member Carpenter made a motion to go into the public hearing, seconded by Vice Mayor Coletta. The vote carried by unanimous vote.

Mayor Weedman announced this is a quasi-judicial public hearing, an application for Modification of a Special Use Permit for Pinecrest Presbyterian Church, 1790 Greenville Highway, Application No. Z21-025.

Council Member Carpenter stated he has a conflict with this public hearing and asked to be recused. Mayor Weedman made a motion to recuse Council Member Carpenter, seconded by Council Member Tiles. The vote carried by unanimous vote.

Mr. Jim Hart and Village Administrator Christie were sworn in to testify by Village Clerk Parker.

Village Administrator Christie presented the official application into record, which was given to Village Clerk Parker. Ms. Christie gave some background stating Pinecrest Presbyterian Church is in the R-20 zoning district and was annexed into the Village in 2005. The church property could have continued as a nonconforming use, but it was determined that a better solution was to grant a special use permit, as is allowed in the R-20 district for churches, to cure the nonconformance. Therefore, in 2019, the Village Council approved the issuance of a special use permit for this property to be used for a church.

Pinecrest Church is now requesting to add an additional structure to the property in the form of a pavilion, which requires a modification to its special use permit. This structure is shown in the site plan attached as Exhibit 2.

Mr. Jim Hart explained the pavilion's location would be east of the Memorial Garden. The need for the pavilion would be for various uses: funerals, outside church gatherings, etc., and would have electricity and water. Village Administrator Christie stated it would not be in the floodplain, as shown on Exhibit 6.

Mr. Leo Geiger, 119 Mockingbird Drive, Staton Woods, expressed concerns of flooding on his property, that no trees would be removed, and of a tree on church property falling on his garden.

With no discussions, Council Member Gooch made a motion to go out of the public hearing, seconded by Vice Mayor Coletta. Council Member Tiles made a motion to accept the application as presented, seconded by Council Member Gregory. The vote carried by unanimous vote.

Public Comments – Mr. Geiger asked about the need of erecting a “stop jake braking sign” on Highland Lake Road. Mayor Weedman explained NCDOT is responsible for the erecting signs.

Agenda Approval/Changes

There were no corrections to the agenda, and it was approved as presented.

Consent Agenda

The Consent Agenda consisted of the following:

- August 2, 2021 – Agenda Workshop Minutes
- August 12, 2021 – Council Meeting Minutes

Vice Mayor Coletta made a motion to approve the Consent Agenda, seconded by Council Member Gooch. The vote carried by unanimous vote.

Special Reports

2. Administration – Village Administrator Christie

Village Administrator Christie reviewed the August 2021 zoning report dated September 3, 2021, and the Village Administrator report dated September 3, 2021 (see attached reports).

3. Park Update – Council Member Carpenter

Council Member Carpenter mentioned that at the Park Commission meeting on August 26, 2021, the following items were discussed:

Sally Boyd has asked to resign from the Park Commission due to time constraints. The Park Commission has requested that anyone interested in serving on the Park Commission submit a volunteer application.

At the September 7, 2021, Park Foundation meeting, Don Luy was appointed Vice-Chair of the Foundation, and he automatically becomes a voting member of the Park Commission.

Path around the Nature Center: Park Commission is continuing to work on the path around the Nature Center. A report was prepared by Hunter Marks after the meeting with Michael Dages, Council Member Carpenter, Matt Toner, and Bay Chamberlain on July 23, 2021. The report was forwarded to the Park Commission and Village Council on August 3, 2021.

Matt Toner, Vice Mayor Coletta, and Council Member Carpenter will be meeting with Hunter Marks on Friday, September 10, 2021, to discuss possible designs and cost estimates if it is decided to recommend concrete paving tiles for this path. The Park Commission hopes to have a recommendation to Village Council at the Park Workshop meeting on October 28, 2021.

Dye Creek Restoration Project: Awaiting a response to our grant application from the North Carolina Attorney General's Office by the end of October 2021 to help fund this project.

Green Master Plan: Will Garvey suggested to form a "Green Master Plan" sub-committee to look at where new trees, plants, flowers, etc., can be placed along with a master list of what native species can and should be planted. Will Garvey and Matt Toner are working on the details of the plan for presentation to the September 23, 2021, Park Commission meeting.

Invasive Species: Conserving Carolina is continuing to remove invasive plant species; Russian Olive, Alantus, and Tree of Heaven have been found in the park.

Nature Walks: Nature walks are continuing, taking place on the second Saturday of each month beginning at the Pavilion at 10:00 a.m. In September, the walk will take place on Sept 18 because of Labor Day weekend. Nature Immersion Walks (shinrin-yoku) will continue through September on the fourth Saturday at 9:00 a.m.

Tree Survey: The Henderson County representative of the NC Forestry Department is conducting an evaluation of the tree species and population density in the park over the summer months. The findings will be discussed at the September 23, 2021, Park Commission meeting.

Request for Garden Shed: A request to consider erecting a small garden shed near the Pollinator Garden to store tools and supplies for park volunteers is being reviewed with sizing and pricing, and will be discussed further at the September 23, 2021, meeting.

Beehives in the Park: There are currently seven (7) beehives doing well in the park.

Pictures in the Park: Sunday, September 12, 2021 (Grandparent's Day) from Noon – 2:00 p.m. Those interested can sign up on the Park at Flat Rock's website.

Flat Rock Village Tree Ordinance: All municipal tree ordinances must be approved by the North Carolina General Assembly before they are official. Of the 552 municipalities located in North Carolina, only 40 of them have tree ordinances that have been approved by the state legislature, and Flat Rock is not one of them. Flat Rock's State House representative, Jake Johnson, is checking to see if the Flat Rock Tree Ordinance dated September 12, 2013 (Ordinance No. 79) is grandfathered under the existing law.

Tree City USA application: The application period for 2022 certification will begin on Monday, September 13, 2021, and will run until early December 2021. Council Member Carpenter will resubmit the application for certification within the next week or so. If approved, the Village will be certified as a Tree City USA in the spring of 2022.

Park at Flat Rock Master Plan: It has been suggested that since the Village Council is beginning the process of reviewing the Flat Rock Comprehensive Land Use Plan and the Development Plan, that the Council ask the Park Commission to review the Master Plan for the Park. Council Member Carpenter asked for Council's permission to begin the process, Council agreed.

4. Foundation Update – Council Member Gooch

Council Member Gooch gave the following update:

Due to the increase in Covid-19 cases, The Foundation has decided to postpone the Friends of the Park event planned for early September, with the idea that it will be rescheduled later in the Fall or early Spring.

The Park Foundation is hosting a new fundraiser, *Pictures in the Park*, on Sunday, September 12, from 12 noon to 3:00 p.m. An extra hour was added from previous fundraisers due to the great response the Foundation has received.

- Event Details:
 - On Grandparents' Day, the Park Foundation will offer professional photography sessions in the Park for those interested and their family members (of all ages).
 - Couples, families, and well-behaved dogs are welcome to pose for pictures.
 - There is a suggested donation of \$10 per session.
 - 100 percent of donations collected will go directly to support the sustainability of The Park.
 - Those interested in participating must email tracey@villageofflatrock.org to reserve a time slot. The exact picture-taking location will be posted at the Welcome Center.
 - Social distancing will be in place
- The Foundation has submitted content for the upcoming Village Newsletter and appreciates Susan Gregory's help in pulling the newsletter together.
- The new Park Ranger Michael Dages was interviewed on WTZQ. The host and Michael promoted upcoming events at the Park, including Pardee in the Park: Yoga, upcoming nature walks, and our new "Pictures in the Park" fundraiser.
- The Foundation has sent two press releases out to the local press (topics: New Board Members and Pictures in the Park).
- The Foundation's annual Pumpkin Sale will be on October 9 from 10:00 a.m. to 2:00 p.m.
- At the Sept 7 Foundation Board meeting, the vote was unanimous to elect Don Luy as Vice President of the Foundation.

5. Transportation Update – Vice Mayor Coletta

FRTAC: Vice Mayor Coletta reported that the Flat Rock Transportation Advisory Committee (FRTAC) held their second meeting on September 7, 2021. Steve Williams, NCDOT division planning engineer, gave a presentation on the work of NCDOT and an overview of how they're structured. The committee also discussed traffic calming options and committee member Ed Tiles will be researching that area. The committee hopes to bring their recommendations to the council in November. The next FRTAC meeting should include a presentation by a representative from the NC State Historic Preservation Office on how they work with NCDOT in historic districts.

N. Highland Lake Road project: The NCDOT resident engineer for the N. Highland Lake Road project has retired as of August 31, 2021. Vice Mayor Coletta has contacted the assistant resident engineer who is currently the one in charge at NCDOT on the project.

Scenic Byways: Vice Mayor Coletta contacted Kyle Cooper, the NCDOT scenic byways coordinator, and received information from him on the process of how a road received a scenic byway designation. The application for that is fairly lengthy and requires knowledge of the area and why this road might be eligible. Vice Mayor Coletta asked Victoria Flanagan with Historic Flat Rock, Inc., if HFR would like to help in the process. Ms. Flanagan indicated that she would pass the information along to a HFR member who has expressed interest in working on this.

6. Finance and Tax Report – Mayor Weedman & Paul de Chalain

Mayor Weedman reported no reports were available. The 2021 tax statements were mailed late August. Mr. Paul de Chalain will be returning from Africa at the end of September. Mayor Weedman has been in contact with Attorney Sharon Alexander who is working on the one property in foreclosure for the 2020 tax year.

Old Business

New Business

7. Planning Board Reappointment - Council Member Gregory

Council Member Carpenter made the motion to reappoint Luke Hunter, seconded by Vice Mayor Coletta. The vote carried by unanimous vote.

8. Board of Adjustment Appointments – Council Member Gregory

Council Member Gregory made a motion to appoint Larry Blair for a three-year term to the Board of Adjustment, seconded by Vice Mayor Coletta. The vote carried by unanimous vote.

Council Member Gregory made a motion to appoint Tom Zimmerman for a three-year term to the Board of Adjustment, seconded by Council Member Carpenter. The vote carried by unanimous vote.

Other Business

9. Mayor – Council Reports

Council Member Gregory reported Shred Day and Henderson County Sheriff's Office prescription pill drop-off is scheduled for October 16, 2021, 9:00 a.m. – 11:00 a.m.

Council Member Carpenter stated he was impressed and expressed appreciation to the appointees who have volunteered to serve. He suggested for in the future looking at holding a volunteer recognition event at a later date.

Vice Mayor Coletta reported she sent information to the Times-News and Hendersonville Lightning newspapers about the September 9, 2021, Village Council Town Hall meeting.

Vice Mayor Coletta reminded the council that St. John in the Wilderness Church has requested that masks be worn at this evening's town hall meeting. The Village will have masks available for attendees as needed.

Vice Mayor Coletta and Village Administrator Christie attended the first county-wide American Rescue Plan coordinating meeting on August 16, 2021. The five municipalities and the county all had representatives in attendance. This informal group is a way for elected officials and staff to learn how each governmental body is planning to use their ARP funds and to explore possible areas of cooperation. She will also attend the September 13, 2021, meeting of this group.

The Village Council has received for the second time an offer of an antique grandfather clock from a Village resident. After consideration, the council once again is unable to accept this donation. Vice Mayor Coletta will notify the resident of the council's decision.

Mayor Weedman stated an American Rescue Plan (ARP) Workshop has been scheduled for Monday, September 20, 2021, 10:00 a.m., in the Assembly Room.

Mayor Weedman, Village Administrator Christie, and Council Member Tiles attended the School of Government "Office Hours" webinar. Mayor Weedman stated that the spending of ARP funds is complicated, and the Village would have to meet federal and state laws. Mayor Weedman recommended Council look at seeking a qualified consultant to be paid out of ARP funding to give guidance to the Village. Council agreed.

Council Member Tiles gave an update on the following:

Public Health – The former Penny’s location in the Blue Ridge Mall has reopened to administer COVID booster shots to those who are autoimmune. 52 percent of Henderson County residents have received a first dose of the vaccine and 49 percent are fully vaccinated. There have been 12,991 reported positive cases in the county and 168 deaths. Since July 8, 2021, 279 students and staff have tested positive in the Henderson County schools. Effective September 1, 2021, Governor Cooper’s Executive Order #224 states that employees of state cabinet agencies who are not vaccinated are required to wear a mask and be tested at least once a week. Pardee has expanded its infusion clinic and has administered over 400 infusions since February. This treatment has reduced hospitalizations.

Census – Council Member Tiles will be attending a Zoom meeting on September 21, 2021, hosted by The League of Municipalities, regarding the recent release of the census figures.

Flat Rock Playhouse – The Playhouse has scheduled two upcoming performances; one this fall and the holiday show. COVID guidelines will be in place. Any attendee must present a completed vaccination card or provide a negative test result 72 hours prior to the performance and masks will be required.

ARP – Council Member Tiles attended a School of Government-sponsored Zoom meeting regarding ARP spending. The final rules have not yet been released, so there is still uncertainty in any answers specifically regarding nonprofits. If a nonprofit meets ARP requirements, the State Law piece may be more restrictive.

Council Member Tiles will be attending the Historic Landmarks Commission meeting on September 22, 2021.

Council Member Tiles mentioned she attended the August 26, 2021, Park Commission meeting, and will be attending the next meeting September 23, 2021.

Council Member Dethero reported Victoria Flanagan has written the Ordinance and Resolution for the Saluda Cottages designation. Ms. Flanagan is Flat Rock’s representative on the Henderson County Landmarks Commission.

Public Comments – Blue Ridge Fire Department Chief Will Sheehan have an update on construction of the fire station adjacent to the Village Hall. He stated the fire department started planning the process of building in December 2016. A temporary Certificate of Occupancy will be obtained in September. Due to COVID there has been a delay in delivery of cabinets, but they should be delivered in November 2021. A tentative open house date will be the beginning of 2022.

Mr. Leo Geiger made the comment that for new NC residents you have 60 days to get a NC license plate from moving out of state.

Victor Flanagan mentioned the NC Center for Nonprofits held a webinar on ARP funding, with information on their website that might be useful to Village Council.

Adjournment

With no further discussions, Council Member Gooch made the motion to adjourn the meeting, seconded by Council Member Gregory, and the meeting adjourned at 11:10 p.m.



Michelle Parker, CMC
Village Clerk



Nick Weedman
Mayor





*The Village of Flat Rock
North Carolina*

Incorporated in 1995

To: Mayor and Council
Planning Board Members

From: Zoning Administrator

Date: September 3, 2021

Ordinances Activity Report for August 2021

Ordinance Activities	This Month	2021 YTD	2020 YTD
Compliance Certificates Approved for SFD's	3	15	23
Temporary Compliance Certificates Approved	0	0	1
All Other Compliance Certificates Approved	3	16	25
Certificates of Occupancy/Compliance Approved	2	25	45
Variance Applications	0	1	0
Special Exception Application	0	0	1
Special Use Permit Applications	0	0	0
Appeal Applications	0	0	0
Special Use Permit Amendment Applications	0	1	0
Rezoning/Text Amendment Applications	0	0	1
Subdivision Application	0	0	2
Floodplain Development Application	0	1	0
Sign Permits	0	0	2
Historic Landmark Status Application	0	0	1
Ordinance Fees Received	\$675.00	\$4,275.00	\$7,600.00

August 2021 Ordinances Activity Report

Certificates of Zoning Compliance applications approved:

- 3 – SFD (Kenmure, Berwick Downs, Farm at Highland Lake)
- 1 – Addition/Renovation (Bonclarken)
- 1 – Inground Pool (Sherwood)
- 1 – Pool and Enclosure Expansion (Beaumont)

Highland Lake PMUD: Letters of credit for Unit 1 and 4 have expired. A final plat for The Farm has been signed and recorded. Letter of release from Completion Assurance Agreement drafted, approved by Attorney, signed by Mayor, and picked up by representative of BB&T.

King Creek Preserve: The developer still needs to hire an engineer to take core samples and certify the final paving of the road. Spoke to developer in December and he said local realtor Rick Merrill is back on board and will be finding an engineer to certify the road. Sent letter February 18th indicating that the bond is set to expire on March 31st but recognizing that the pandemic made it difficult to get obtain the services of an engineer. For this reason, we would allow the bond to be continued for one more year if we received the continuation certificate by March 15, 2021. The certificate, dated February 25th, was received on March 5th.

Misc. zoning and other ordinance issues:

- Minor subdivision application for property at Trenholm and Little River Rd approved (Captain Smyth's Preserve) by planning board. The Board of Adjustment heard the special exception request to remove the sidewalk requirement and approved it. Village attorney approved covenant language. Issued a permit for infrastructure and final decision letter for the special exception approved. Infrastructure work continues. I have received word that the work is nearing completion.
- Blue Ridge Fire Department expansion construction appears to be in the final stages.
- Received inquiry from the owner of Beaumont about the possibility of a home occupation (photography) at the house. Would require a special use permit.
- Received inquiry about ability to improve an outbuilding (cottage) at Pinecrest on Greenville Hwy. Awaiting owner documentation.
- Researched inquiry from Pinecrest Church about the possibility of adding a pavilion to their property. Determined that they would need to apply to modify their existing SUP. An application was received on June 21st, 2021. This application came before the Planning Board at their August meeting. The next step is a hearing before Council at the September 9th meeting.
- All 160D changes approved by Council at their June 10th public hearing with a June 30th effective date. Zoning administrator is still reviewing final full text documents for inclusion on the Village website.
- Met with Steve Collins and Kerry Lindsey about property outside of PMUD. Trying to determine how four lots became one lot without a recombination and questioning the zoning assigned by the Village. Per the Village Attorney, the property will be considered four lots for the purposes of the land development ordinance. They will be seeking variance(s) to build on those lots with the existing zoning.
- Met with members of Dunroy HOA. They are questioning developer's ability to "move" two manor (cluster) homesites from one section of the RPUD to another. This all was part of a 1999 Special Use Permit (SUP) that had been amended three times. Attorney advises that the SUP does not specify how many of each type of home (lot) to allocated throughout the subdivision, therefore the developer is allowed to "move" manor lots around if he doesn't exceed the total number of lots allowed in the SUP approval.

SCO, TPO, FDPO, HLO:

- Received inquiry from an engineer out of Forest City about lots 16/17 on Mockingbird Dr. in Statonwoods. He was asking about bringing fill onto those lots which are located in the floodplain. He has been working with our Floodplain Consultant reference permitting requirements. Signed off on Community Acknowledgement Form for a Conditional Letter of Map Revision (CLOMR) request. This will allow FEMA to do a technical review. Have not been apprised of any update.

- Have received a Flood Development Application for a culvert replacement project in Bonclarken. Working with our engineering consultant and per his recommendation, have sent the No-Rise Certification application to the North Carolina Department of Public Safety, Risk Management Section for a technical review. Their review is complete, and the floodplain permit has been issued. Our engineering consultant inspected the site on May 17th for compliance with permit requirements. We are awaiting as built surveys.
- Received an application from Mr. Bob Harrison to grant Historic Landmark status to Saluda Cottages. Working with Council Member Dethero and Vice Chair Victoria Flanagan on the application process. The report has been sent to Raleigh and we are waiting for any comments/recommendations from the State Historic Preservation Officer. Next would be preparing a resolution for Council. After receipt of the resolution, Council will hold a joint public hearing with the Commission prior to adopting an ordinance designating the property as a historical landmark (See Section 302 of the Historic Landmarks Ordinance). A meeting has been scheduled for September 22nd, 2021.

Planning Board and Board of Adjustment Meetings:

- The Board of Adjustment did not meet in August. The Chair had to step down due to term limit requirements and the Vice Chair has resigned. There is an organizational meeting set for September 15th, 2021, to pick a chair and vice chair. Several members attended School of Government training set up by Council Member Gregory.
- Planning Board met on August 3rd, 2021 and reviewed a modification to a special use permit application submitted by Pinecrest Church. They were also given copies of a draft revision of the Comprehensive Land Use Plan (CLUP) to review over the next month. Several completed School of Government training set up by Council Member Gregory. Their next scheduled meeting is September 14th, 2021 with their October meeting scheduled to be held on the 5th.

**Village Administrator Report
September 3, 2021**

Flat Rock Crime Reports:

Information obtained from the Citizen Connect incident map link on Henderson County Sheriff's Dept. website.

Reporting period of August 1, 2021 – August 31, 2021:

Other

8/4/21: Green Acres View Ln, Feline Bite

Fraud

8/10/21: Mockingbird Dr, Wire Fraud

Larceny

8/2/21: Fawncrest Ct, Larceny All Other

8/13/21: Flat Rock Cinema, Larceny Auto Accessories

Website/Facebook Report/EV Charging Station Stats:

Reporting period of August 1, 2021 – August 31, 2021:

- There were 7241 - page views of the home page of the website, a decrease of 211 from the previous month.
- Following the default home page views, the following 12 sections were viewed most, in descending order: Community Calendar, The Park at Flat Rock, Park Facility Reservations, Mayor and Council, About Us, General Information, Shopping and Dining, Park Facilities Reservation Calendar, Historic Landmark Information, Archived Media Resources, Site Map, Media Resources.
- Items added or updated: Park facilities reservation calendar information, community calendar, updates of scheduled meetings of council, boards and committees, approved council meeting minutes, council meeting agenda, special meeting notices including Town Hall Meetings, links to community events, road construction updates.
- Facebook stats for August 2021:
 - Page views: 92
 - Likes: 1
 - Post Reach: 813
 - People Reach: 1171
- Electric Vehicle Charging Station Uses:
 - August 2021: 38 (Note: discovered one port is not working.)

Village Hall Office, Grounds, Park, Misc. and Communications:

- For the upcoming month, notices emailed regarding the Village monthly meetings and events including Town Hall Meetings. Updated online meeting calendar as needed.
- Park related issues and staff support: Worked with Tom Carpenter, Matt Toner, Michael Dages, and Tracey Daniels. The Park Commission meeting was held on August 26th, 2021. Discussions included the path around the Nature Center, path washouts, the October

workshop, Foundation funding, and the request from the pollinator garden volunteers for a tool shed. The next scheduled meeting to be held on September 23rd, 2021.

- Park updates include Park programming (i.e., Kids in Park, Pardee programs), the pollinator garden projects, Dye Creek restoration, upcoming meeting with Andrew Bick about the Dye Creek restoration.
- Worked with Don McMahon (IT) on changeover of virus software.
- Continue working with Michael bringing him up to speed on Village policies and procedures.
- Worked with Myra Grant on Attorney General's Environmental Enhancement grant program application which was submitted June 21st. No word on updates.
- Participate in zoom calls with Western North Carolina Managers Association and Land of Sky Regional Council (when possible).
- Completed annual local government solid waste report request.
- Volunteers continue to provide park coverage when needed especially for pavilion reservations on the park ranger's days off. Park ranger continues to be called in after hours or on days off for various issues.
- Office staff, along with a volunteer continue to cover staffing shortage.
- Attended County ARP meeting with Anne Coletta on August 16th, 2021.
- Contacted engineer Andrew Bick to gage interest on working with the Village on the Dye Creek Project. Michael and I met with him on site. We are awaiting the first conceptual plan.
- Created a "Village of Flat Rock Release" form for future requests to use or access Village of Flat Rock properties. This form was approved by our attorney and used again for another tree company accessing private property via the park.
- Facilitated discussions and approval of a benefit performance taking place at the Staton Pavilion on August 22nd which took place without issue.

Community Meetings, Networking, Agency Contacts:

Hendersonville Lightning

HC Permits and Inspections

Hendersonville Tree Board

Hendersonville Development Assistance Dept.

Blue Ridge Fire Dept

Town of Mills River Manager, Zoning Administrator, and Park Director

City of Hendersonville Public Works Director.

Town of Fletcher Manager, Park Director, and Planning Director

Henderson County Park Director, Planning Director, and Planning Staff

Henderson County Emergency Operations

Attended FBRMPO TCC meeting on August 12th, 2021.

Attended Henderson County TAC meeting August 18th, 2021.

Participated in Henderson County stakeholder meeting for their new comprehensive plan (2045) on August 25th, 2021.

Report prepared by:

Pat Christie, CZO

Village Administrator