

**MINUTES
VILLAGE OF FLAT ROCK AGENDA WORKSHOP
ASSEMBLY ROOM
OCTOBER 29, 2018
9:30 A.M.**

Mayor Staton presided over the October 29, 2018, agenda meeting at 9:30 a.m. Those present in addition to Mayor Staton were Vice Mayor Weedman, Council Members Brown, Dockendorf, Gooch, Jamerson and Posey, Village Clerk Parker, and Village Administrator Christie.

Pledge of Allegiance

Mayor Staton led the group in the Pledge of Allegiance.

A draft agenda for the November 8, 2018, council meeting was presented. Council Member Dockendorf made a motion to approve the agenda as presented, seconded by Council Member Gooch. The vote was unanimous, motion carried.

Discussions:

Carl E. Shaw, CPA, presented the FY 2017/2018 audit report. He stated there were no significant findings or issues of concern in the financial statements. He mentioned the Village is financially strong, 100 percent of property tax revenue has been collected for the subject fiscal year, and only \$473.00 of motor vehicle tax revenue is still outstanding from prior years, which may not be written off until ten years have elapsed.

Mr. Shaw discussed the different funds that the Village uses and stated the capital projects fund is for construction of major improvements in the park. Since the initial construction is wrapping up, he suggested that the capital projects fund be closed out on or before June 30, 2019, the end of the current fiscal year. Discussions of Mr. Shaw's recommendation ensued and, while no action was taken, there was general agreement that the capital projects fund should be closed by the end of the current fiscal year.

Mayor Staton stated that, subject to council's approval, we have entered into a contract with Mill Creek Post & Beam to provide the timber frame elements of the playground shelter. The contract price is \$30,923.00 and is in the budget. Council Member Gooch made a motion to approve the contract, seconded by Council Member Dockendorf. The vote was unanimous, motion carried.

Don Farr mentioned there are some miscellaneous, recurrent issues at the park that require engineering work to be done. The trail located near the playground washes out repeatedly during storms. He, Steve Jamerson, and FitzSimons Property Services have discussed ways to deal with the issue without the recurring repair expenses. He mentioned the grading that was done to facilitate storm-water run-off from the playground mulch without having erosion of the mulch was not adequately designed or successfully implemented. We are currently using an

engineering firm, Civil Design Group in Asheville, who is very expensive for project management. He has discussed this issue with Administrator Christie, who mentioned Mills River uses WGLA Engineering in Hendersonville for engineering consulting. He mentioned this was discussed at the last park commission meeting and by consensus it was agreed to move forward with this firm. Mr. Farr proposed that WGLA be engaged to do the work on the basis of a written estimate of cost for each incident, then bill us for their services. Adequate funds for such engineering work is included in the operations and maintenance part of the current budget. By consensus, Council agreed to move forward with the firm.

Vice Mayor Weedman reported that, as of October 26, 2018, the current fiscal year tax collections are at 40.3 percent, with \$382,676.62 total collected (see attached report dated October 26, 2018).

Council Member Dockendorf reported a public meeting to present the revised Kanuga Road project plans will be held on Tuesday, October 30, 2018, 4:00 – 7:00 p.m., at the City Operations Center in Hendersonville.

Council Member Dockendorf reported NCDOT met with the State Historic Preservation Office regarding the N. Highland Lake Road improvement project. The SHPO found that the proposed project generally, and the work proposed to improve the road's intersection with Greenville Highway in particular, would have no adverse effect on the Flat Rock historic district. The council, Historic Flat Rock, Inc. and NCDOT will continue to work closely together to make sure that such work at the intersection and the final product will be in keeping with the historic nature of our community.

Council Member Dockendorf reported the City of Hendersonville has approved round-a-bouts in connection with the Kanuga Road – Hebron Road – White Street intersections, and the Town of Laurel Park has approved round-a-bouts for the U.S. 64 project.

Council Member Brown mentioned she and Council Member Jamerson attended a meeting at which Henderson County's 30-year greenways plan with 70 miles of proposed trails and paths was discussed. She has a copy of the plan and will make it available to other council members for their review.

Council Member Gooch asked about the status of Pinecrest Presbyterian Church's application for approval of an illuminated sign. Mayor Staton responded the sign ordinance, which prohibits the type of illuminated sign the church wishes to install, is in the process of being revised, but no revision that would benefit the church is included in the proposed revisions. The Planning Board considered the church's application, indicated it would not recommend that the council amend the ordinance to permit the kind of illuminated sign the church wishes to install. The church's representatives are aware of that decision.

Council Member Gooch made a motion to support the Planning Board's recommendation and reject the church's application, seconded by Council Member Brown. Vice Mayor Weedman feels Council should take no action now but wait until the church again raises the issue before making a decision. The motion to reject the application carried on a five yes to one no vote.

Mayor Staton mentioned James Volk, husband of Hendersonville Mayor Barbara Volk, died last week after a three-year battle with pancreatic cancer. A memorial service is scheduled for Saturday, November 3, 2018, 11:00 a.m., at Mount Pisgah Lutheran Church on Chimney Rock Road.

Administrator Christie mentioned the Planning Board will meet November 7, 2018, at 11:00 a.m. The Board of Adjustment will meet November 14, 2018, at 2:00 p.m., to hear two variance applications.

With no further discussions, Vice Mayor Weedman made a motion to adjourn the meeting, seconded by Council Member Jamerson. The vote was unanimous; the meeting adjourned at 10:25 a.m.

Michelle Parker, CMC
Village Clerk

Robert V. Staton
Mayor