

**MINUTES
VILLAGE OF FLAT ROCK AGENDA WORKSHOP MEETING
ASSEMBLY ROOM
AUGUST 1, 2016**

Mayor Staton presided over the Agenda Workshop meeting on August 1, 2016, at 9:30 a.m. Those present in addition to Mayor Staton were Council Members Brown, Coletta, Dockendorf, Gooch, and Jamerson, Village Clerk Parker and Village Administrator Boleman. Vice Mayor Weedman was not present.

Pledge of Allegiance

Mayor Staton led the group in the Pledge of Allegiance.

A draft agenda for the August 11, 2016, Council Meeting was presented. Under *Consent Agenda, Appointment of Chip Sherer to the Planning Board for a term ending August 13, 2019, and Appointment of Cam Boyd and Jim Kisner as members of the Board of Adjustment, and appointment of Jimmy Chandler as an alternate member of the Board of Adjustment, each for a term ending August 13, 2019*, were added to the agenda. With no additional changes, Mayor Staton stated an agenda has been set.

Discussions:

Council Member Brown by email had distributed cost and other information on the proposed park entry gate from Cincinnati Systems. Ms. Brown made a motion to install the one arm gate as presented by Cincinnati Systems at a cost of \$18,805.70. The motion was seconded by Council Member Coletta and, after discussion, carried on a unanimous vote. Steve Jamerson mentioned there would be an estimated additional cost of \$450.00 for the keypad entry and four key fobs. Ms. Brown made a motion to install the keypad at an estimated cost of \$450.00, seconded by Council Member Jamerson. The motion carried on a unanimous vote. Don Farr and Mr. Jamerson were authorized to order the production and installation of the gate and keypad.

Don Farr has circulated to Council for review a community survey to be used in support of the Park Foundation's grant applications. The survey will be included in the newsletter to be mailed later this month.

Administrator Boleman reported that Martha Orr has received from Henderson County the 2016 tax files, which she will edit this week for tax statements to be mailed later this month. Village Clerk Parker will attend clerk school August 18 – 20, 2016, in Asheville. The Village will host again this year the New Citizen reception at Carl Sandburg's on September 16, 2016.

Ms. Boleman advised that the Harrisons, owners of Saluda Cottages, plan to submit to the Board of Adjustment an application for a variance for a six-foot or eight-foot high wrought iron fence to be installed in the front of the property along Little River Road. The ordinance allows a fence of up to four-feet in height.

Ms. Boleman reviewed the history of Braewood subdivision for the Council, which in 2007/2008 was to be developed under a special use permit issued to Hilton Swing. That SUP has expired, A new owner wishes to develop the subdivision substantially as planned by Mr. Swing. However, the Land Development Ordinance now provides that, instead of a special use permit for a major subdivision, a Residential Planned Unit Development Conditional Overlay District rezoning of the property will be required to develop the subdivision. The owner/developer is preparing a site plan and other documentation to accompany the rezoning application. Braewood will have approximately 111 units compared to the 121 units approved under the SUP.

Ms. Boleman advised that the current lease on the Konica Minolta copier expires in September. She has entered into a lease agreement with Riko for a new copier, for a savings of \$1,800.00/year.

Ms. Boleman will be out of town August 10 – 16, 2016.

Council Member Brown received a complaint about the inability to see oncoming Highland Lake Road traffic because of tree limbs on park property. She will ask Dunkin FitzSimons to handle this issue.

Ms. Brown suggested that, at the August 11, 2016, council meeting, Council discuss the sound engineer's report because a number of residents of Highland Golf Villas are expected to be in attendance. Ms. Brown feels there are some things that can be done to mitigate noise from the playground, such as putting up a sound barrier at the end of the tunnel, installing additional plantings, and moving the picnic tables.

Mr. Farr and Mr. Jamerson will obtain the updated master plan of the park from Ed Lastein's files for Council's consideration at the next council meeting.

Mr. Jamerson gave an update on the following;

Quiet Place – He has reviewed drawings with Mill Creek, will request minor changes before obtaining final costs, and will contact floodplain consultant Andrew Bick for a review of the plans so as to avoid any floodplain issue. He will submit final costs at a later date.

Nature Center – He will review the concept drawings with Mill Creek and will discuss design options. He has spoken with Muddy Sneakers about the interactive displays for the Nature Center.

Bryan Playground – A sign identifying the *Bryan Playground* is in process.

Council Member Coletta reported on July 21, 2016, she and Vice Mayor Weedman met with Carl Shaw, Auditor, for an audit committee meeting.

Council Member Dockendorf asked if Vice Mayor Weedman had contacted the owner of Three Arrows Farm regarding access from Middleton Road. He will follow up with Mr. Weedman when he returns to the office. An NCDOT public meeting to discuss the Boyd Drive bridge project was held at the Village Hall on July 19, 2016, with a good turnout.

With no further discussions, the meeting adjourned at 10:55 a.m.

Michelle Parker, CMC
Village Clerk

Robert V. Staton
Mayor