



The Historic Landmarks Commission  
Of  
Flat Rock, North Carolina  
(828) 697-8100

**Application for Local Historic Landmark Status**

This application initiates preliminary consideration of a property for local historic landmark status. This does not mean that a property is being designated as a local historic landmark at this time, nor does this application constitute a local historic landmark nomination form. This application will be reviewed by the Historic Flat Rock, Inc. and the Flat Rock Historic Landmarks Commission. The property must meet the following minimum requirements for consideration as a local historic landmark:

*The landmark was built or established before 1912 and is found by the commission to be of special significance in terms of its historical, prehistorical, architectural, or cultural importance, and to possess integrity of design, setting, workmanship, materials, feeling and/or association, except that the commission may consider landmarks with the foregoing criteria built prior to 1950 if such landmarks have unique historical significance due to the site where they are located, the builders of the landmark or the former owners of the landmark.*

**This application enables evaluation of a property to determine if it is likely to qualify as a local historic landmark.**

The Historic Landmarks Commission will evaluate your preliminary application and form a subcommittee to visit the site. If approved by the committee, the property will be placed on the study list. Applicants will be notified of the committee's action in writing shortly after the meeting. Once a property is approved for the study list, a formal designation report may be prepared. **Preparation of the designation report is the responsibility of the property owner.**

Please consider carefully the attached Local Landmark Criteria that explains the minimum criteria to be considered as a local historic landmark property and the subsequent effects of local historic landmark designation.

Please type, if possible, or print clearly. All submitted materials become the property of the Historic Landmarks Commission and cannot be returned.

1. **HISTORIC NAME OF PROPERTY** (If historic name is not known, use current name or address):

\_\_\_\_\_

2. **LOCATION** (Physical location, not mailing address)

A. Street or State Route/Highway: \_\_\_\_\_

B. Deed Book and Page Number: \_\_\_\_\_

C. Local or National Register District, if applicable: \_\_\_\_\_

3. **LEGAL OWNER OF PROPERTY** (Please indicate Mr., Mrs., Ms. Dr., or other appropriate title)

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

FIRM and/or ADDRESS: \_\_\_\_\_

CITY/STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

4. **General Information**

A. Dates(s) of Building(s): \_\_\_\_\_

B. Outbuildings: Yes \_\_\_ No \_\_\_ If yes, number \_\_\_\_\_

C. Have any buildings on the property been moved? Yes \_\_\_ No \_\_\_  
If yes, please give date of move and the reason for and details of the move.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use an additional sheet if necessary.)

D. Approximate Acreage: \_\_\_\_\_

E. Most recent assessed value: \_\_\_\_\_

F. Architect and/or Builder/Mason (if known): \_\_\_\_\_

G. Original Use: \_\_\_\_\_

H. Present Use: \_\_\_\_\_

5. **GENERAL ARCHITECTURAL DESCRIPTION**

On an attached 8 1/2" x 11" sheet, briefly describe architectural features, additions, remodelings, and any alterations not apparent in photographs. Also, describe the setting.

6. **HISTORY**

On an attached 8 1/2"x11" sheet, briefly note any significant events, personages and/or families associated with the property. (Detailed family genealogies are not necessary.) Please list any additional sources of information. Only material contained on the form will be used for evaluation.

7. **PHOTOGRAPHS**

At least two current exterior color photographs must be provided. Photographs MUST BE LABELLED with the name or address of the landmark. Current interior views and views of other structures on the property would also be helpful. If the property is in a developed setting, such as a residential neighborhood or a business district, include pictures of adjoining streetscapes and indicate how these views relate to subject property. Good photocopies of photographs are acceptable.

8. MAP

Please include a map showing the location of the property. A sketch map is acceptable, but please note street and route numbers. Any outbuildings on the property should also be noted. Please include a "North" arrow.

9. Does the property qualify for Historic Preservation Tax Credits? Yes \_\_\_ No \_\_\_ if so, will the applicant seek the Rehabilitation Tax Credit? Yes \_\_\_ No \_\_\_  
For information see: <http://www.hpo.ncdcr.gov/tchome.htm>

10. Has the property ever been surveyed by the State Historic Preservation Office, or during a local historic building survey? If so, when and by whom?  
\_\_\_\_\_

11. APPLICANT OR CONTACT PERSON INFORMATION (If other than owner)

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

12. This application is submitted (check one of the following):  
\_\_\_\_\_ by the owner or at the request of the owner.  
\_\_\_\_\_ with the owner's knowledge but not at his or her request.

Return to:  
Historic Landmarks Commission  
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Flat Rock, NC 28731  
(828) 697-8100  
(828) 697-8461 Fax